

Permanent Building Committee Meeting
Minutes of Tuesday, July 12, 2016
Town Hall, Room 130

Call to Order: Wayne Klocko called the meeting to order at 7:03 p.m.

Meeting Attendees:

PBC Members

Diane Jurmain, Wayne Klocko, Pat Sheehan, Jon Wine

Ex-Officio Member

Catherine MacInnes (BOS)

Other Attendees

Keith Edison (Town of Millis – Chief of Police), Brian Main (Town of Millis – Project Manager),
Christopher Soffayer (Town of Millis – Police)

Police/Fire Project:

Architectural Access Board Decision

The PBC's request for a variance for the tiered floor in the Police Department training room was denied. The basis for denial was because it was going to be a public meeting space. A question was posed to the committee about whether to build the room without the tiers or pursue the option of making the room unavailable to the public. Discussion ensued.

Jon Wine made a motion to proceed with the construction of a non-tiered design option for the police station training room based on the findings of the access board. Diane Jurmain seconded the motion and it passed unanimously.

Budget Review

The monthly budget update was distributed to the committee (Handout A). Updates since last month were discussed. A request was made to show commitments/contracts for the FF & E & Technology line items by next meeting.

Review and Approval of Vendor Quotes

CDW-G technology quote was distributed to the committee (Handout B). Quote totals \$23,306.59 and includes desktop computers, monitors, firewalls, warranties, laptops and Ethernet switch. The Ethernet switch is not right as listed and will need to be replaced with something else. Due to this change, the pricing will not be exact, a "not to exceed" amount of \$25,000 is recommended for approval.

Pat Sheehan made a motion to approve the technology purchase from CDW-G for the not to exceed amount of \$25,000. John Wine seconded the motion and it passed unanimously.

A quote from Gym Source was distributed to the committee (Handout C) for gym equipment at the Police Station. The quote totals \$28,061.97 and includes equipment for a total body workout with a three year service and parts warranty. This equipment is commercial grade. Two other quotes were reviewed, one was not commercial grade equipment and the other was a much higher end, more expensive vendor. The quote does not include the floor, which was discussed to be 3/8" rubber with a possible cost of \$.78 a square foot. Chris Soffayer to get a more exact price on the floor at a later date.

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Diane Jurmain made a motion to recommend to the selectmen that they approve the Gym Source gym equipment proposal for the Police Station in the amount of \$28,061.97. Pat Sheehan seconded the motion and it passed unanimously.

Two Week Look Ahead

The project is on schedule, workmanship is good, architect and staff are doing a pre-punch list. Binder will be put in parking lot next week, temporary fence will be removed after binder is in. There was question about the sidewalk and how it ends. The architect changed the sidewalk to provide access from handicapped parking only. Work on the Fire Station will start next week. Equipment and supplies have been moved into temporary containers.

Change Orders & CORs

Change order #11 for Agostini Construction was presented for review. The total for this change order is \$9,102.00 and includes CORs 50, 54, 64, 76, 81.2. COR 50 is for surveying work for slab elevation and lines - \$710.00. COR 54 is for fire rating at gable ends - \$ 2367.00. COR 64 is for leak detection at AHU and WH - \$1,485.00. COR 76 is to add insulated ceiling tile in 3 rooms for \$585.00. COR 81.2 is to add an AC unit in the equipment room for \$3,954.00.

Pat Sheehan made a motion to accept Change Order #11 in the amount of \$9,102.00. Wayne Klocko seconded the motion and it passed unanimously.

Change order #12 for Agostini Construction was presented for review. The total for this change order is \$6,403.00 and includes CORs 71, 75, and 82. COR 71 is to add 4 attic ventilation fans - \$3,341.00. COR 75 is for overtime costs to apply slab mitigation - \$2,269.00. COR 82 is for lined elbow at transfer ducts - \$793.00.

Pat Sheehan made a motion to approve Change Order #12 in the amount of \$6,403.00. Diane Jurmain seconded the motion and it passed unanimously.

Agostini Payment Application

Agostini's payment application 251-12 for June was presented and reviewed.

Pat Sheehan made a motion to approve Agostini's payment application 251-12 in the amount of \$787,472.72. Jon Wine seconded the motion and it passed unanimously.

Monthly Reports

Architect's report (Handout D) as well as Millis Project Manager's report (Handout E) were distributed and reviewed.

Minutes

Minutes from June 14 & 28 were held over for approval due to PBC members needed for vote not being present.

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DPW Project:

Jon Wine is heading up the DPW garage roof effort. Proposals have come in and need to be reviewed. Electronic versions will be procured and distributed to PBC and Jim McKay. Proposals were received from CDR Maguire, RGB Architects, and Simpson, Gumpertz and Heger, Inc. There was discussion regarding the life of the DPW garage walls coming to an end. The question was raised about if it is worth it to put money into a new roof if the sides may soon fail. Wayne Klocko will speak with Jim McKay about the issues with the walls and ask SGH to evaluate the rest of the building. Review of proposals will be held off until this happens.

Adjournment

Wayne Klocko made a motion to adjourn the meeting at 9:03 p.m. The motion was seconded by Diane Jurmain and passed unanimously.

Submitted by:

Kimberly Borst

Secretary, Permanent Building Committee

The next meeting of the Permanent Building Committee is scheduled for Tuesday, August 9th at 7 p.m.